

Carmellite Chamblin

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EDUCATION

University of Massachusetts Boston | *Bachelor of Arts in Africana Studies* | Boston, MA
Awards: University of Massachusetts Boston Civic Action Fellow (2023-24) | Dean's List

August 2024

SKILLS

Language Skills: Native Haitian-Creole, Proficiency French

Computer Skills: Google Workspace, Microsoft Office, Microsoft Access, CMS (WordPress, Confluence, Squarespace and Wix), Calendly, Canva, Adobe InDesign, ArcGIS

EXPERIENCE

City of Boston | Streets, Policy, and Planning Intern | Boston, MA

- Collaborated in multi-disciplinary teams consisting of transit planners, bike planners, policy makers, and urban designers to prototype the Young Planner Program for Boston high school students
- Assisted with on the ground constituent engagement about high profile transformation projects that improve streets to create a more equitable and accessible environment for people in Boston
- Contributes to all aspects of planning and urban design processes, including analysis of site and existing conditions, outreach, conceptual ideas of improving and developing public spaces through photography, Canva and ArcGIS, and Google maps

June 2024 – August 2024

Arts Connect International (ACI) and **Design Studio for Social Intervention (ds4si)** | Creative Justice Fellow | Boston, MA

- Paired with local arts non-profit, ds4si, to develop the logistical planning of Design Gym 2.0, a new civic space for learning, organizing, building and creativity in Boston's Dorchester neighborhood
- Designed and sourced décor for Design Gym 2.0 to establish atmosphere based on ds4si's aesthetic with the Arts & Creative Placemaking Lead
- Archived and documented the Design Gym 2.0 development process prototype by generating photographs, audio/video, and documents with the Arts & Creative Placemaking Lead & Design Research Lead; collaborate with the Communications team to archive materials

January 2024 – April 2024

GBH | Office of Inclusion and Equity Intern | Boston, MA

- Created videos, edited closed captioning for resource materials, collected and analyzed supplier diversity data to initiate contracts with procurement department
- Edited website, organized meetings, managed excel sheets, and assisted with effective interview strategies under the supervision of the Chief of Equity and Inclusion
- Coordinated department and Employee Resource Group events, drafted organization memos and LinkedIn posts for the Chief of Equity and Inclusion

June 2023 – December 2023

Bootleg Griot (@bootleg.griot) | Project Manager | Dubai, UAE

- Researched inaccessible and limited print media to curate a collection for pop-up installation library series in Dubai, UAE
- Delegated project activities and duties in accordance with team members' strengths and experiences
- Designed layout of library installation to deliver results on schedule within budget limits with Jameel Arts Centre, Hypebeast, and Alserkal2 Avenue

February 2022 – June 2023

Dana Farber Cancer Institute Jimmy Fund | Clinic Coordinator II | Boston, MA

- Coordinated patient exams, provider schedules, bone marrow/ lumbar puncture procedures, port removals and chemotherapy
- Processed data into patient care related databases efficiently and effectively by working in close collaboration with internal departments using EPIC and Cerner PowerChart
- Assisted with the interviews and selection process of top-tier candidates for various positions within our department

August 2020 – December 2022

Writer's Room of Boston | Poetry Fellow | Boston, MA

- Completed manuscript exploring themes on grief and the poetics of childhood as part of residency requirement
- Acted as a source of information with literary community through speaking engagements, workshops, and poetry readings
- Provided organizational support during community events in preparation for publications from emerging writers, and acted as liaison during educational outreach programs

June 2021 – June 2022

LEADERSHIP

Massachusetts LGBTQ+ Youth Commission | Elected Commissioner | Boston, MA

- Serve on racial justice committee to develop DEI materials, protocols, and targets within commission and the Massachusetts Safe Schools program
- Collaborate with community partners to facilitate workshops, events, student listening sessions
- Vote on LGBTQIA+ related policy recommendations and commission proceedings

January 2023 – present

VOLUNTEER

Community Center of Brookline Senior Life | Gym Volunteer | Brookline, MA 2021 – 2022

Tufts University Scholastic Art and Writing Awards 2022 | Judge | Boston, MA 2022

Huntington Theatre Company | Usher | Boston, MA 2019 – 2023

Boston Book Festival | Festival Volunteer | Boston, MA 2023

BCA Boston Art Book Fair | Volunteer | Boston, MA 2022 – 2023

Black Zine Fair | Zine Making and Zine selling Volunteer | Brooklyn, NY 2024

Boston Ujima Project | Community Engagement Volunteer | Boston, MA 2023 – present

Fortunately Magazine | Publishing Press Team | Boston, MA 2024 – present

INTERESTS

Interests: Poetry, Interior Design, Planning, Art Curation, Public Programing, Solidarity Economy, Black and Indigenous Archives, Photography, Zine making, Art Book Fairs