



– SONIA BARRIENTOS –

3724 Spencer St. Apt 117, Torrance, CA. 90503
(310) 406-9560
soniabeatrice0@gmail.com

Dedicated and hardworking individual committed to learning in exciting and productive environments. Consistently ready to apply my studied passion in critical analysis and detailed visual creativity in dynamic and diverse opportunities .

– EDUCATION –

B.A. in Theater and Screen Studies • Eugene Lang College of Liberal Arts @ The New School • New York, NY
3.83 GPA + Departmental Honors from the Theater Department

INCOMPLETE MFA in Creative Writing • Otis College of Art & Design • Los Angeles, CA

– WORK EXPERIENCE –

Full Time Sales Associate @ Ace Beauty Center • Torrance, CA • Jan. 2022– Apr. 2023

- Accept shipment, check correct pricing, and restock
- Suggest appropriate luxury hair style, makeup, and skincare products depending on unique needs
- Effectively increase revenue by establishing relationships with customers and the community

Academy Coordinator @ Paul's Photo • Torrance, CA • Sept. 2021 – Jan. 2022

- Design flyers and posters to promote classes and events using Canva
- Manage social media, designing posts, and editing photos using Photoshop
- Write colorful and lively descriptions of classes and activities for promotional purposes
- Manage scheduling and sign ups for photography classes

Referral Coordinator @ South Bay Orthopedics TMPN • Torrance, CA • Feb. 2020 – Sept. 2021

- Manage referrals for Torrance Health IPA
- Notify patients of approved referrals

Editor @ Otis Books Publishing Press • Los Angeles, CA • Jan. 2019 – May 2019

- Use Adobe Illustrator to typeset literary work
- Edit manuscripts for word choice to highlight authorial intent in the most effective way
- Manage mailing list and shipping of books to distributor

Sales Associate @ Forever 21 • Torrance, CA • Mar. 2018 – Dec. 2019, May 2019 - Mar. 2020

- Recover floor and ensure items are neatly placed
- Serve as fitting room attendant
- Ensure fast checkout at registers and obtain Forever 21 credit cards

Research Assistant @ The New School • New York, NY • Sept. 2016 – Dec. 2017

- Assist with archival research into archival projects for La MaMa Theater LLC in New York.
- Research grants and applications for Theater and Arts in Context program
- Direct communications between different departments within Eugene Lang College

Student Assistant II/Receptionist @ IT Central Help Desk • New York, NY • Oct. 2015 – Dec. 2017

- Assist intake of in-person inquiries and phone calls related to IT support
- Provide basic troubleshooting to walk ins and urgent in-class calls
- Act as first line of communication support
- Log all requests for assistance

– ACTIVITIES –

Volunteer Intern at Fortune Society – New York, NY – Sept. 2016 – Feb. 2017

- Assist founder David Rothenberg in setting up events
- Transcribe the stories of formerly incarcerated individuals for a future theatrical project
- Assist a Media Lab class in shooting a short film
- Act as script and story editor for Media Lab class student film

– SKILLS –

Script Editing, Visual Composition, Effective communication skills, Committed to completion of tasks, Detail oriented, Able to maintain focus and attention to detail in fast-paced and high pressure situations, Self motivated and able to work independently, Proficient with Word, Excel, Adobe Photoshop, Adobe Premiere Pro.