

EMMA HOHOLIK

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2281 Royal Ridge Drive
Northbrook, IL 60062

EDUCATION

University of Richmond, Richmond, VA August 2017-May 2021

Bachelor of Arts in Art History, Double Major in Healthcare Studies

- Honors: Dean's List (Spring 2018-Fall 2019), Phi Eta Sigma (Freshman Honor Society), magna cum laude (GPA: 3.75)
- Awards: Fulbright English Teaching Assistant, Semi-Finalist (2020-21)
- Relevant Courses: Art of the Italian Renaissance, Art Theories & Methodologies, Art & Asia, Art of Medieval Africa, Modern European Art & Cinema, Thesis Research Seminar

DIS (Danish Institute for Study Abroad) August 2019 - December 2019

Study Abroad Program in Copenhagen, Denmark with an individual focus in Modern Art

LEADERSHIP EXPERIENCES

Student Conduct Council, University of Richmond February 2018 – May 2021

Board Member

- Collaborate with fellow board members to reach fair judgements in regard to the violation of University Policy
- Promote and uphold high standards of personal conduct as a representative of the council and the university while respecting the privacy of the confidential hearings

Peer Advisors and Mentors, University of Richmond August 2017 - April 2020

Peer Mentor

- Counseled three first year college students by regularly contacting students, acting as a guide for students in need and motivating positive study habits

Community Service Co-Chair

February 2018 - April 2019

- Organized a fair booth for Trick or Treat Street (TOTS) by choosing booth activities, collecting needed supplies and managed booth volunteers
- Coordinated with students outside of organization to establish TOTS logistics
- Oversaw an activity night for local Boy's and Girl's Clubs by developing theme, ordering supplies, emailing reminders to volunteers and leading the event.

VOLUNTEER EXPERIENCE

Overby-Sheppard Elementary School, Richmond, VA February 2019 - April 2020

Student Volunteer

- Acted as a lunch buddy for individual students who needed help socially engaging with their peers by paying separate attention to their needs and their interaction with fellow classmates
- Observed certain classrooms while also assisting the teacher during certain class activities by spending time with small groups of students and lending social and academic support

WORK EXPERIENCE

Registrar's Office, University of Richmond October 2017 – July 2021

Student Assistant

- Process incoming transcripts by utilizing school's database to ensure the timely mailing of relevant student forms
- Greet current and former students with professionalism
- Maintain a record of student files through digitizing paper documents
- Developed and implemented training materials to onboard new student assistants