

LAUREN SULLIVAN
COSTUME DESIGNER & TECHNICIAN

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sienamoondesign.com

Highly creative and driven Costume Technician with experience in costume design, construction, stitching, crafts, and wardrobe for theatrical performances. Recognized for producing high quality costuming for Dancers and Acrobats. Qualified to design entire production looks for the stage and provide wardrobe styling.

SKILLS

- Costume Production: Construction, Patternmaking, Fittings, Cutting, Stitching, Overlock Stitching, Crafts, Prop Making, Hand Embellishing, Millinery, Wig Styling
- Wardrobe: Pressing, Steaming, Cleaning, Mending, Alterations, Inventory, Organizing, Styling
- Costume Design: Sketching, Rendering, Illustrating, Material Sourcing, Shopping
- Computer: MS Office Suite, Adobe Creative Suite, Google Suite, Procreate
- Working Knowledge of Theatrical Makeup and Historical Costuming
- Strong Communication Skills and Business Acumen
- Highly Organized, Detail Focused & Solution Oriented
- Leadership, Mentorship & Collaboration

WORK EXPERIENCE

ASSISTANT COSTUME TECHNICIAN | *TEN31 Productions, Pawtucket RI*
03/2021 – Present

- Assist Owner and Costume Shop Director in managing collection of over 200 costumes and preparing for upcoming busy season
- Pull, preset, and pack costumes and props for events in an orderly fashion
- Prepare wardrobe paperwork for producers
- Strike, inspect, clean, and document costume damages upon return
- Perform construction, stitching, mending, repair, and alterations of returned costume pieces as needed
- Improve durability of damaged costumes for future use using reinforcing and stabilizing techniques
- Organize costumes and keep wardrobe spaces tidy within a 2,000 square foot warehouse
- Streamline inventory by cataloguing pieces into computer database
- Repair and replace damaged head pieces, masks, hats, wigs, and accessories

COSTUME DESIGNER & TECHNICIAN | *Siena Moon Productions, Somerville, MA*
2010 – Present

- Successfully built entire production looks for hundreds of events including costumes, makeup and wigs
- Collaborated with directors and clients to establish vision and presented design sketches
- Researched, designed and constructed theatrical costumes that married story with directors or clients vision
- Created and modified flat patterns and shopped for commercial patterns as needed

- Performed fittings, stitching, construction, alterations, embellishing, pressing, and cleaning of costumes
- Established relationships with fabric vendors to benefit from cost effective wholesale pricing
- Shopped and sourced fabrics, trims, and notions for each project within allocated budget
- Ordered supplies to restock shop inventory as needed
- Performed final test run of garments to ensure stability and fit while performing
- Streamlined wardrobe management by cataloguing inventory into a digital database
- Performed repairs, alterations, and replacements to costumes as needed

A F F I L I A T I O N S & C E R T I F I C A T I O N S

- Costume Society of America Member
- USITT | United States Institute for Theater Technology Member
- USITT eSET Certification | Level 1: Theater Venue and Safety (2021)
- USITT eSET Certification | Level 2: Costume (2021)
- USITT eSET Certification | Level 2: Wardrobe (2021)

E D U C A T I O N

- FASHION DESIGN CERTIFICATE | Otis College of Art and Design (2022)
- COSTUME DESIGN COURSEWORK | Fashion Institute of Technology (2021)
- BS MARKETING | Roger Williams University (2008)